

FAU-Treasure Coast University School, Inc. Special Budget Board Meeting

Friday, July 23, 2021

1:30 pm

Zoom

I Call to Order/Approval of Close Agenda

Call to order made by Chairperson Deborah Hawley at 1:45 p.m.

**Motion**-Motion to approve the agenda made by Dr. Jack Scott

**Second**-seconded a motion to approve the agenda made by Ms. Dana Schang

**Motion passed unanimously**

Board members present:

Ms. Deborah Hawley, St. Lucie Business/Citizen Representative, Chair

Ms. Dana Schang, Palm Pointe Parent Representative

Dr. Bryan Nichols, Florida Atlantic University, Professor, COE

Dr. Jack Scott, Florida Atlantic University, Professor, COE

Dr. Eliah j. Watlington, Florida Atlantic University, Associate Provost, Northern Campuses

Ms. Lydia Martin, St. Lucie County School District, Chief Communications Officer

**A quorum was present**

Board Members not present:

Dr. Stephen Silverman Florida Atlantic University, Dean, COE

Mr. Joe Smith, St. Lucie County, Clerk of Court

Ms. Kim Albritton, St. Lucie County School District, Director of Financial Operations, Superintendent Designee

Others who were present:

Dr. Joel Herbst, Florida Atlantic University, Superintendent of Schools, Office of PK-12 Schools and Programs: CEO, TCUS

Mrs. Kathleen Perez, Principal, Palm Pointe Educational Research School at Tradition

Mrs. Kristina Cornwell, Recording Secretary, Florida Atlantic University, Office of PK-12 Schools and Educational Programs

II. Approval of Minutes

Review and vote of the May 14, 2021 minutes.

**Motion**- Approval of minutes was made by Dr. Eliah j. Watlington

**Second**- Seconded by Dr. Bryan Nichols

**Unanimous Approval**

### III. Agenda Items

1. Dr. Joel Herbst reviewed the Charter School Capital Outlay funding memo. Section 1013.62, Florida Statutes establishes eligibility for charter school capital outlay funding and specifies the purposes which the funds may be expended. These funds are allocated to the school and are used toward the debt services and to maintain facility updates as specified. The financial impact of this item has not been released by the state as of the date of the meeting. Dr. Herbst advised he will release the information when he receives it. This item was for information purpose only and did not require a vote.

2. Dr. Herbst presented the Annual School Budget for review. This item is presented in accordance with F.S. 1002.33 which states the governing board of the charter school shall annually adopt and maintain an operating budget. Dr. Herbst advised there has been no change in costs therefore the financial impact remains the same as in previous years.

**Motion** – Motion to accept the Annual Budget Adoption FY 21-22 made by Dr. Jack Scott

**Second** – seconded by Dr. Bryan Nichols

**Unanimous Approval**

3. Dr. Herbst briefly discussed the Independent Accountant’s Engagement Letter. In accordance with the requirement of the Charter Agreement, TCUS, Inc. agrees to submit an annual audit conducted by an independent auditor. The financial impact of this item is \$20,900.

**Motion** – Motion to approve the Independent Accountant’s Engagement Letter made by Ms. Dana Schang

**Second** – Seconded by Dr. Jack Scott

**Unanimous Approval**

4. Dr. Herbst reviewed the purpose of the Mental Health Assistance Allocation Plan. This plan provides a comprehensive overview of an established infrastructure designed to address the mental, social, and emotional and behavioral needs of all children. Mrs. Perez announced a new mental health counselor was hired. The school now has four counselors on the premises. She advised the school staff engaged in a youth mental health awareness training last school year and reported 91 faculty/staff members have been trained. The remaining members have been scheduled to be trained. Dr. Jack Scott requested information on the Baker Act

processes. Dr. Herbst addressed the questions and discussed the preventative measures in place, family relationships and strategies in place for intervention.

**Motion** – Motion to accept the Mental Health Assistance Allocation Plan made by Dr. Jack Scott

**Second** – Seconded by Dr. Bryan Nichols

**Unanimous Approval**

5. Ms. Kathy Perez provided the Board with an update of administration changes. Ms. Dana Markowitz has assumed the assistant principal position previously held by Ms. Rachel Koenig. She also advised the members of the school's 3<sup>rd</sup> grade reading scores. Final results showed 74% proficiency, one of the highest scores in St. Lucie County. The summer learning camp, a six-week program overseen by Mr. Keelor, was a success. Ms. Perez also announced the kindergarten screening process has been scheduled. Additionally, she emphasized the work and dedication the staff have committed to the process of ensuring the health and safety protocols are being followed for the upcoming school year.

#### IV. Adjournment

Chairperson Hawley adjourned the meeting at 1:42 p.m.