

MINUTES

**Treasure Coast University School, Inc. Advisory Board Meeting
Friday, November 13, 2009
3:00 PM – 4:30 PM
Palm Pointe Educational Research School @ Tradition**

- I. Call to Order/ Approval of Agenda** Ms. Deborah Hawley, Chair
Call to order made by Ms. Deborah Hawley at 3:26 PM.
- Motion** – Motion made by Dr. Valerie Bristor to approve the agenda
Second – Seconded by Mr. Joe Smith
Unanimous Approval
- II. Welcome** Ms. Deborah Hawley, Chair
Board Members present:
Ms. Deborah Hawley, St. Lucie Business/Citizen Representative, Chair
Mr. Joe Smith, St. Lucie County, Clerk of the Court (elected)
Dr. Jack Scott, Florida Atlantic University, Professor, COE
Dr. Valerie Bristor, Florida Atlantic University, Dean & Professor, COE
- Board Members not present:
Ms. Sandy Wolfe, St. Lucie County School District, Deputy Superintendent
Dr. Eliah Watlington, Florida Atlantic University, Associate Dean, Northern Campuses
Ms. Anika Hardmon, Palm Pointe/Parent Representative
- Others who were present:
Ms. D’Jion Jackson-Harris, Assistant Principal, Palm Pointe Educational Research School @ Tradition
Ms. Elizabeth Gray, Recording Secretary
Mr. Glenn Thomas, Florida Atlantic University, Asst. Dean, PK- 12 Schools and Programs; CEO, TCUS
Ms. Kathleen Melrose, RTI Coach, Palm Pointe Educational Research School @Tradition
Ms. Kristy DeMeo, Florida Atlantic University, Dean’s Office Secretary
- III. Introductions** Ms. Deborah Hawley, Chair
None
- IV. Approval of Minutes** Ms. Deborah Hawley, Chair
Motion – Motion made by Dr. Jack Scott to approve the October 9th minutes as amended
Second – Seconded by Mr. Joe Smith
Unanimous Approval
- V. Recognitions and Awards** Ms. Deborah Hawley, Chair
None
- VI. Principal’s Report** Ms. Deborah Snyder, Principal
The Principal’s report agenda and associated handouts were disseminated for review. Ms. D’Jion Jackson discussed and reviewed the Palm Point extracurricular club offerings and enrichment opportunities with the board. Areas of focus will include support services by teachers and staff, clubs, organizations, mentoring services and tutoring. All areas are supported by volunteer teacher support.

Ms. Kathleen Melrose introduced the Board to Palm Point's RTI (Response to Intervention) program. RTI at Palm Point consists of a core team that focuses on reading across the curriculum, Kagan style instruction, action plans (for math, reading and writing), student attendance, professional development and action research. The core team meets monthly and participates in 20 hours of professional development.

Ms. D'Jion Jackson asked the board for possible student placement. Dr. Jack Scott suggested the possibility of adding FIAT/Good Fit undergraduates for assisting with instructional support.

Ms. D'Jion Jackson brought to the board's attention the need for additional recruitment efforts. Currently radio stations have been contacted. Little or no support resulted from these efforts. There is a need for advertisement funding however it may be possible to write funding in for the budget in January with a February 1st deadline. The board compiled a check list of additional support initiatives.

General announcement was made regarding the mandatory Charter Conference held November 15-18, 2009 in Orlando.

VII. CEO's Report

Mr. Glenn Thomas, CEO

1. Mr. Glenn Thomas announced the audit report.
2. Mr. Kristy DeMeo addressed a few issues with free and reduced lunch, north county, and the numbers in kindergarten, 6th, and 8th grades. The number of students per grade level are 144 in k-3, 154 in 4-5, and 220 in 6-8. Additional enrollment is needed at Palm Point to insure diversity and to increase the numbers of students entering at each successive grade grouping.
3. Resulting discussion focused on Lincoln Park competing for 6th grade enrollment; a focus on lower grade level enrollment is needed; possible restructure (more sections) as a solution to enrollment issues; issues of faculty limitations were brought up; St. Lucie Charter school closing and the effect it poses; FAU email blast to boost enrollment; and additional emails sent by board members as a marketing strategies.

VIII. Action Items

Ms. Deborah Hawley, Chair

None

IX. Discussion Items

Ms. Deborah Hawley, Chair

Photos of the Board members present were taken. The photos will be placed on the Palm Pointe website.

X. Old Business

Ms. Deborah Hawley, Chair

None

XI. Public Comment

Ms. Deborah Hawley, Chair

None

XII. Announcement, Communications, and Board Comments

Ms. Deborah Hawley, Chair

None

XIII. Adjournment

Ms. Deborah Hawley, Chair

Meeting was adjourned by Chairperson Deborah Hawley at 4:35 pm.