

FAU-Treasure Coast University School, Inc. Special Budget Board Meeting

Friday, October 4, 2019

1:30pm

Palm Pointe Educational Research School @ Tradition

10680 Academic Way

Port St. Lucie, FL 34987

I Call to Order/Approval of Close Agenda

Call to order made by Chairperson Deborah Hawley at 1:37p.m.

Motion-Motion to approve the agenda made by Dr. Eliah j. Watlington

Second-seconded a motion to approve the agenda made by Dr. Bryan Nichols

Motion passed unanimously

Board members present:

Ms. Deborah Hawley, St. Lucie Business/Citizen Representative, Chair

Ms. Dana Schang, Palm Pointe Parent Representative

Dr. Eliah j. Watlington, Florida Atlantic University, Associate Provost, Northern Campuses

Dr. Bryan Nichols, Florida Atlantic University, Professor, COE

Ms. Lydia Martin, St. Lucie County School District, Chief Communications Officer, Superintendent Designee

A quorum was present

Board Members not present

Dr. Stephen Silverman Florida Atlantic University, Dean, COE

Mr. Joe Smith, St. Lucie County, Clerk of Court

Dr. Jack Scott, Florida Atlantic University, Professor, COE

Others who were present:

Dr. Joel Herbst, Florida Atlantic University, Asst. Dean, PK-12 Schools and Programs: CEO, TCUS

Mrs. Kathleen Perez, Principal, Palm Pointe Educational Research School at Tradition

Mrs. Rachel Koenig, Assistant Principal, Palm Pointe Educational Research School at Tradition

Mrs. Annette Newsome, Assistant Principal, Palm Pointe Educational Research School at Tradition

Mr. John Keelor, Assistant Principal, Palm Pointe Educational Research School at Tradition

Ms. Melanie Larsen, Instructional Coach, Palm Pointe Educational Research School at Tradition

Mr. Maurizio Apostolico, Instructional Technology Specialist, Palm Pointe Educational Research School at Tradition

II. Approval of Minutes

Review and vote of the February 8th minutes and the minutes of the July 31st teleconference.

Motion- Approval of minutes was made by Ms. Dana Schang

Second- Seconded by Ms. Lydia Martin

Unanimous Approval

III. Agenda Items

1. Dr. Joel Herbst reviewed the draft version of the TCUS Board meeting calendar for the 19-20 school year. The Board members reviewed and agreed upon the dates provided. This calendar was provided for the information of the members and is subject to change based on the availability of the members. No vote was needed.
2. Dr. Joel Herbst advised the Board of the engagement letter signed with the auditing firm, Moore, Stephen, Lovelace, P.A. for the review of the financial documents of the TCUS, Inc. for fiscal year 2018-2019. The total amount of this review will cost \$20,500. The audit is an annual requirement that is in accordance with Florida Statute 1002.33 Charter Schools, Section (5), Subsection 2b.
3. Dr. Herbst proposed the creation of a formal admission and withdrawal policy for Palm Pointe Educational Research School at Tradition. Currently, the school follows portions of the St. Lucie County School District as applicable to the lottery admission process of the school. The board discussed issues of self-reporting inconsistencies within the application process and expressed a desire for clarity of these requirements in the proposed policy. A draft version of the policy will be available for review at the next TCUS Board meeting.
4. Dr. Herbst advised the money for the Digital Classroom Plans has not yet been released by the state, but advised that the plan be in place and ready to be executed once the funds have been released. Mr. Apostolico presented the Technology Plan for the 19-20 school year. He advised that initial upgrades will be made in the

administrative offices as well as the media center, and testing locations. The current equipment will be replaced with updated and more efficient technology.

Motion – Acceptance of the Technology Plan as written made by Ms. Dana Schang

Second – Seconded by Dr. Bryan Nichols

Unanimous Approval

5. Dr. Joel Herbst reviewed the Categorical Flexible Spending Resolution. Section 1011.62(6)(b), F.S., provides flexibility to expend selected categorical funds and approve the school district's 2019 - 2020 operating budget. The financial impact of this item is \$2,777,271. These funds are allocated to the school and are used to maintain academic classroom instruction as specified.

Motion – Motion made by Dr. Eliah j. Watlington

Second – Seconded by Ms. Dana Schang

Unanimous Approval

6. Mrs. Kathleen Perez began the principal's report.
- Mrs. Perez announced the theme of this school year is being focused on the future: Palm Pointe has 2020 vision a focus on our future. She provided an overview of the current student demographics and stated the school's enrollment is at 1447 students; this is the highest student count since she has been in office. She then provided the 2018 to 2019 school grade comparison. She also discussed the increase and decrease in the achievements and learning gains numbers and the significance of each within the subjects.
 - Ms. Melanie Larson, Mrs. Kathleen Perez and Mrs. Rachel Koenig will be representing Palm Pointe at the Florida Exceeding Expectations Conference (ECTAC). They will be showcasing the success of the school and provide insight as to how the goals of the school were set and reached.
 - Mrs. Annette Newsome spoke about the social emotional learning (SEL) data visionary plans that have been put into place. These plans have been created to allow teachers and administration to actively engage in the social and emotional behavior of the students.
 - Ms. Melanie Larson spoke about the action research progression with the teachers of the school. She also discussed on the collaborative initiatives that are being introduced and implemented. There are currently two research projects being conducted. The first by Dr. Brett Laursen: Impact of Friendships and Social and Academic Adjustment second by Dr. Katie Miller: Writing Instruction in Elementary Grades.
 - Mr. John Keelor closed the principal's report with a presentation of the school and community events.

IV. Adjournment

Chairperson Hawley adjourned the meeting at 2:37 p.m.